PIMA COUNTY SHERIFF'S DEPARTMENT

Civil Enforcement Section

Chris Nanos, Sheriff

32 N. Stone Ave. 16th Floor, Tucson, Arizona 85701-1409

Phone: (520) 351-6000 Fax (520) 351-4333 Civil@sheriff.pima.gov

CIVIL ENFORCEMENT FACT SHEET (INJUNCTIONS AGAINST HARASSMENT)

General instructions:

Injunction Against Harassments are given priority.
Service may take between **10-20** business days for first attempt.

THE ORDER IS NOT ENFORCEABLE UNTIL THE DEFENDANT IS SERVED.

Keep a copy of your Order and Petition with you until the case is dismissed or expires.
You should have received an envelope from court containing the defendant's service copy.
Keep this with you in case you need to call 911 or the Non-Emergency line of the law enforcement agency in your area for immediate service!

The more details you provide on your information sheet, the more likely a successful and timely service is made. *The chances of a successful service may be drastically reduced if you do not provide enough information to assist in locating/identifying the individual(s).*

Note: We may be unable to serve papers at certain locations, such as tribal reservations, medical/rehabilitation/mental health centers, or other locations where the employer prohibits service.

If you elected to receive electronic communications via AZPoint, you would receive an email once the server has entered the successful service into the system.

Charges:

Unless stipulated by an Arizona Court Order payment is due upon completion of service

There may be a delay in receiving an invoice for services rendered, regardless of successful service.

Waiver – The Arizona Court is waiving all service fees and charges (no payment required).

***Deferral**–any applicable fees and charges will be billed to you by the Pima County Sheriff's Department and payment will be due per your court order.

A certified copy or original Court Ordered **Waiver** *must* be provided to reduce fees to $0.00, if applicable.

Contact an Arizona Court for assistance obtaining an Order for Waiver or Deferral for service fees.

Charges that will apply:

$16.00 service fee
$ 2.40 a mile, per attempt ($16.00 minimum)

Payments can be made either in-person or by telephone: 32 N Stone Avenue, 16th floor, 520-351-6000. Accepted types of payment: check, money orders, or card payments (except American Express if calling to make payment). Checks must reflect the exact amount due. If you would like further assistance, please contact the Civil Enforcement Unit, or view our website https://pimasheriff.org/services/civil-enforcement

If your order is unserved:

- We can re-attempt to serve your paperwork *only* if you are able to provide significant new information that will assist us in the service of your paperwork. You may need to re-submit your paperwork along with an updated information sheet
- Further charges will apply for Injunction against Harassment, unless you are granted a Waiver, or it is stipulated from an Arizona Court
- An Arizona Court Order regarding fees must be presented each time service is requested if requesting alternate payment plans.