

# VENDOR APPLICATION

## Badges and Backpacks

*a back to school and health fair event*

Saturday, July 28, 2018 • 8:00 AM-12:00PM • Tucson Convention Center



### Section 1: Exhibitor Information

Company Name

Contact Name

Address

Business Phone

City, State, Postal Code

Other Phone

Email

Website

Type:  Exhibitor (select one)       Health Screening       Food Vendor

*Give a brief description on what services your organization will provide, activities that will be performed and what promotional items you will be distributing.*


### Section 2: Exhibitor Setup

Each vendor is allocated a space that includes 1-8' table (with linen) and 2 chairs. If you should need additional space please specify. Request will be granted based on availability.

Additional Table (qty. \_\_\_\_ )       Chairs (qty. \_\_\_\_ )       Space (qty. \_\_\_\_ )

Do you require electricity?     Yes     No    Please specify: \_\_\_\_\_

Will your booth have activities that require additional space?     Yes     No

Request will be granted based on availability

## Section 2: Terms and Conditions

### Exhibitor Conditions

This is a youth focused event where exhibitors interact with youth and families. Each exhibitor booth must be youth and/or family focused. Exhibitors are encouraged to have engaging activities, demonstrations and/or promotional items. The sale of items, services or goods is prohibited at the event. Exhibitors are allowed to provide information on what their organization can provide but initiating transactions at the event is prohibited. Failure to behave in accordance with wholesome family atmospheres will result in expulsion from the event.

### Arrival Times

Exhibitors will be allowed to setup between 6:30 AM and 7:30 AM day of event. The event concludes at 12:00 PM and exhibitors may not leave prior to the conclusion of the event.

### Insurance Requirements

Exhibitors may be required to provide a one million dollar release of liability insurance certificate naming the Pima County Sheriff's Department. Food vendors must also provide a copy of their health permit.

### Applications

Exhibitor applications are accepted on a first come basis depending upon availability and the services, exhibit or food being provided. There is not an exhibitor fee.

The deadline to submit applications is July 1, 2018. Accepted applications will be notified via email.

Applications can be emailed to [tara.barrera@sheriff.pima.gov](mailto:tara.barrera@sheriff.pima.gov) or mailed to:

Tara Barrera  
Pima County Sheriff's Dept.  
Community Resources Unit  
1750 E. Benson Highway  
Tucson, Arizona 85714

Questions can be answered via email or by calling (520) 351-3477

### Read Before Signing

Participants hereby release Pima County Sheriff's Department, elected officials, officers, agents & employees from any liability, claim action or damages resulting from or in any way arising out of participation in the above event, unless such claim, action or damage is based on the sole negligence or willful misconduct of said County. Participants are aware that Pima County Sheriff's Department may videotape or photograph this event and understand that they will not receive any compensation for such use. These videos and photographs may be used to promote Pima County Sheriff's Department to the community. The video and photographs may be used to promote Sheriff's Department programs to the community and in various print mediums. **By signing my signature below, I am stating that I have read the above and understand and agree to the terms above.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_