# PIMA COUNTY SHERIFF'S DEPARTMENT DEPUTY SHERIFF APPLICANT BACKGROUND QUESTIONNAIRE NOTICE

## READ THIS CAREFULLY <u>BEFORE</u> FILLING OUT THE BACKGROUND QUESTIONNAIRE!

In order to make a proper evaluation of you for employment with the Pima County Sheriff's Department, it is essential that all of the following questions be answered completely and truthfully. Read each question carefully. Omissions or untruthful answers will disqualify you from further consideration for employment. Truthful answers will be considered along with all other information in deciding your employment suitability, even if these answers appear to contain information of a negative sort.

A polygraph will be conducted to verify information in the Background Questionnaire. After the polygraph results are established, there may be follow-up investigation consisting of reference checks, current and former employer contacts, or other inquiries as may be appropriate.

To the extent allowed by law, all aspects of your background investigation are kept confidential except under the following conditions:

Where felony criminal activity involving assaultive behavior or crimes against children is revealed, appropriate law enforcement action will be taken.

If you are currently certified by Arizona POST as a Peace Officer, any revealed violation of Arizona POST standards may be reported to Arizona POST.

Prospective employees will be drug tested during their pre-employment medical examination. Probationary employees are also tested at least once during their initial probationary period. All employees are subject to mandatory random drug testing in compliance with the Pima County Sheriff's Department's Drug Testing Program.

If you agree to the Background Procedure, you must type your name and sign this page where the space appears for your signature. If you do not agree to these procedures, you will not be considered for employment.

I have read the above and understand	its contents.
Type Name	
Signature of Applicant	Date

#### **INSTRUCTIONS**

- 1. **TYPE** your responses.
- 2. Hand-written questionnaires will NOT be accepted.
- 3. You must respond to each and every question.
- 4. Do not leave any question unanswered or any blank spaces.
- 5. If the question is not applicable, enter "DNA."
- 6. If the space provided is inadequate, add another page and identify the additional information by item number.
- 7. Complete addresses, with zip codes, and email addresses, <u>must be provided</u> where requested, i.e., Personal References, Employment History.
- 8. Personal references must be **local references**, unless you have lived in the Tucson area for less than five (5) years, in which case, you may use out-of-state or out-of-town references who have known you for at least five (5) years.
- 9. You are responsible for ensuring the "Authorization" and "Request for Military Records" forms are notarized prior to submitting your background questionnaire to the Pima County Sheriff's Department Personnel Unit.
- 10. Submit copies of the following documents with this questionnaire:
  - Birth Certificate and/or proof of citizenship
  - High School Diploma or G.E.D.
  - Valid Driver's License
  - Social Security Card
  - If Applicable:
    - College Degree or Transcript
    - Form DD214 (member #4 copy)

After submission, these documents become the permanent property of the Pima County Sheriff's Department.

#### **SPECIAL INSTRUCTIONS:**

This fully-completed BACKGROUND QUESTIONNAIRE, and all required documents noted in #10 above, must be submitted at the time of your physical agility test.

#### PIMA COUNTY SHERIFF'S DEPARTMENT

Deputy Sheriff Supplemental Background Questionnaire

**INSTRUCTIONS:** Type all answers in the space provided.

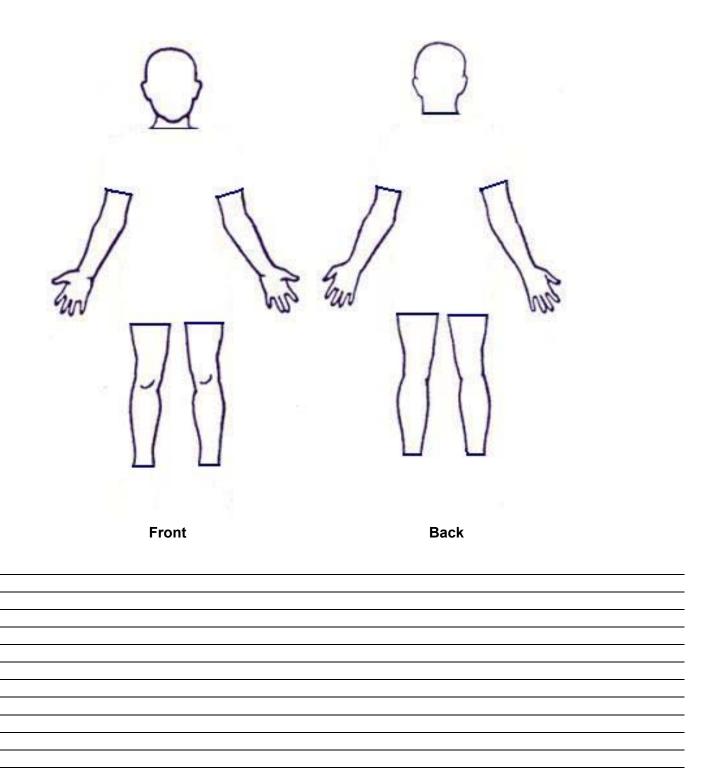
Read every question carefully and answer every question.

	If the question does not apply to you, type "DNA" in that answer block. Incomplete or unsigned statements cannot be processed. If additional space is required, use the Continuation Sheet starting on page 12. Also use to expound or explain an answer. All information provided is subject to verification.						
		PERSONAL DATA					
1.	NAME: Last	First		Middle		Suffix	
2.	HEIGHT: 3	. WEIGHT:	4. EY	E COLOR:	5. HAIR COLOR		
	feet inches	pounds					
6.	EMAIL ADDRESSES: (List all email addr	resses. If necessary use the cont	inuation	sheet starting on na	ge 12 \		
0.	EMAIL ADDICESCE. (Elst all citiali addi	resses. If necessary, use the com	inacion	Sheet starting on pa	90 12./		
7.	LIST ANY RELATIVE, SPOUSE, OR DO DEPARTMENT.		LY EMP			ERIFF'S	
	NAME	<b>=</b>		RE	LATIONSHIP		
0	A LIGH ANY LANGUAGE OWILLO (-th-	anthon Familiah).					
8.	A. LIST ANY LANGUAGE SKILLS (other	er than English):		□ READ □	WRITE	PEAK	
				☐ READ ☐		PEAK	
	B. LIST YOUR HOBBIES, SPECIAL SK	(ILLS, AND ABILITIES:					
	C. LIST ALL CLUBS, ORGANIZATIONS	S, OR ASSOCIATIONS OF WHIC	H YOU	ARE OR HAVE EVE	R BEEN A MEMBER	₹:	
9.	CAN YOU PERFORM THE ESSENTIAL	FUNCTIONS OF THE JOB FOR	WHICH A	YOU ARE APPLYIN	G □YES □	NO	
	WITHOUT ACCOMMODATIONS?  If "No," describe accommodation(s) neede	ed.					
	,						

10. LIST <u>ALL</u> TATTOOS, BODY ART, AND PIERCINGS.

IDENTIFY THOSE AREAS OF THE BODY DEPICTED BELOW.

PLACE THE CORRESPONDING ITEM LETTER (A, B, C, D, E, etc.) IN THE CORRECT POSITION ON THE DIAGRAM.



Α.

C. D. E. F. G. H. J. K.

12. PERSONAL REFERENCES: List at least three (3) people who have known you for over one year, excluding relatives or former employers, who can answer questions concerning your past conduct and character						
NAME			SS, CITY, STATE, ZIP CODE		MBER(S)	YEARS KNOWN
				Home:		
				Cell:		
	F			Work:		
	Email:			Other:		
				Home:		
				Cell:		
	Email:			Work:		
	Liliali.			Other:		
				Home:		
				Cell: Work:		
	Email:			Other:		
	Liliali.			Home:		
				Cell:		
				Work:		
	Email:			Other:		
	Liliali.			Other.		
13. FAMILY MEMBERS: List a				x-spouse(s), children, ste	p-children, in-lav	ws).
NAME	RELATIONSHIP	AGE	STREET ADDRESS, CIT	Y. STATE. ZIP CODE	PHONE NUM	MBER(S)
		7.02				
			Email:			
			Email:			
			Email:			
			Email:			
			Email:			
			Email:			
			Email:			
			Face it.			
			Email:			
			Email:			

			all jobs you have had in the past ten (10) years. include unemployment. If necessary, attach add		ent employer	first.
MONTH			EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALA	RY
FROM	TO		CITY, STATE, ZIP CODE	(Name and Phone)	FROM	TO
		Email: Phone:	Fax:			
Job Title:			Reason for leaving:			
If current empl			☐ YES ☐ NO rior to employment.)			
MONTH	/ YEAR		EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALA	RY
FROM	TO		CITY, STATE, ZIP CODE	(Name and Phone)	FROM	TO
		Email: Phone:	Fax:			
Job Title:			Reason for leaving:			
MONTH.	/ YEAR		EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALA	RY
FROM	TO		CITY, STATE, ZIP CODE	(Name and Phone)	FROM	TO
		Email: Phone:	Fax:			
Job Title:			Reason for leaving:			
MONTH	/ YEAR		EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALA	RY
FROM	TO		CITY, STATE, ZIP CODE	(Name and Phone)	FROM	TO
		Email: Phone:	Fax:			
Job Title:			Reason for leaving:			
MONTH			EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALA	
FROM	ТО		CITY, STATE, ZIP CODE	(Name and Phone)	FROM	TO
		Email:	_			
		Phone:	Fax:			
Job Title:			Reason for leaving:		_	
MONTH			EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALA	
FROM	ТО		CITY, STATE, ZIP CODE	(Name and Phone)	FROM	TO
		Email: Phone:	Fax:			
Job Title:			Reason for leaving:			

EMPLOYM	IENT HISTO	RY: (cor	ntinued)		
MONTH / YEAR EMPLOYER NAME AND ADDRESS SUPERVISOR SALA					SALARY
FROM	TO	-	CITY, STATE, ZIP CODE	(Name and Phone)	FROM TO
			3.1.1, 3.1.1.2, 2.1. 3322	(**************************************	
		Email:			
		Phone:	Fax:		
Job Title:			Reason for leaving:		
MONTH /	YEAR		EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALARY
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			, ,		
		Email:			
		Phone:	Fax:		
Job Title:			Reason for leaving:		
MONTH /	YEAR		EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALARY
FROM	ТО		CITY, STATE, ZIP CODE	(Name and Phone)	FROM TO
		Email:			
		Phone:	Fax:		
Job Title:			Reason for leaving:		
	VEAD		-	01105074000	CALADY
MONTH /			EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALARY
FROM	TO		CITY, STATE, ZIP CODE	(Name and Phone)	FROM TO
		Email:			
		Phone:	Fax:		
		i none.	I ax.		
Job Title:			Reason for leaving:		
MONTH /	YEAR		EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALARY
FROM	ТО		CITY, STATE, ZIP CODE	(Name and Phone)	FROM TO
			, , ,	,	
		Email:			
		Phone:	Fax:		
Job Title:			Reason for leaving:		
MONTH /	YEAR		EMPLOYER NAME AND ADDRESS	SUPERVISOR	SALARY
FROM	TO		CITY, STATE, ZIP CODE	(Name and Phone)	FROM TO
. / (017)			J, J J.	( = = = = = = = = = = = = = = = = = = =	
		Email:			
		Phone:	Fax:		
Job Title:				ı	1
Job Title:			Reason for leaving:		

15.	<b>DRIVING HISTORY:</b> Indicate your response by checking the appropriate "YES" or "NO" box.		
	Unless otherwise indicated, explain all "YES" answers starting on page 12.		
A.	Have you ever operated a motor vehicle while under the influence of alcohol?	☐ YES	□NO
B.	Have you ever operated a motor vehicle while under the influence of drugs other than alcohol?	YES	□NO
C.	Have you ever taken drugs or medications to keep awake while driving?	YES	□NO
D.	Have you ever been involved in a traffic collision?  If "YES," include City, State, date, cause of the collision, who was at fault, injury or non-injury, and if it was reported to law enforcement in your explanation.	☐ YES	□NO
E.	Has your driver's license ever been suspended, revoked, or refused?	YES	□NO
16.	DRUG HISTORY: Indicate your response by checking the appropriate "YES" or "NO" box.  Unless otherwise indicated, explain all "YES" answers starting on page 12.		
A.	Have you ever taken drugs to keep you awake while studying or working?	YES	□NO
B.	Have you ever forged or altered any prescription for drugs?	☐ YES	□NO
C.	Have you ever purchased, possessed, sold, produced, cultivated, or transported marijuana, dangerous drugs, or narcotics?	YES	□NO
D.	Have you ever possessed, used marijuana, dangerous drugs, or narcotics while employed or appointed as a peace officer, corrections officer, or detention officer?	YES	□NO
			-
17.	MISCELLANEOUS: Indicate your response by checking the appropriate "YES" or "NO" box.		
	Unless otherwise indicated, explain all "YES" answers starting on page 12.		
A.	Have you ever accessed the ACJIS, NCIC, or other law enforcement computer systems for an unauthorized purpose?	☐ YES	□NO
B.	Have you ever fallen asleep while on duty as a law enforcement officer, corrections officer, or detention officer?	☐ YES	□NO
C.	If it became necessary, in the course of your duties, to take a human life, would you be reluctant to so because of religious or other beliefs?	YES	□NO
D.	Have you ever applied for a similar position with another agency?	YES	□ №
E.	Do you have any knowledge or information, in addition to that specifically required in this questionnaire, which is or may be relevant, directly or indirectly, to an investigation of your eligibility or fitness for the position you are seeking? This includes, but is not limited to: Character traits, temperance habits, employment, education, subversive activities, family, associations, or traffic violations.	☐ YES	□NO

18.	GENERAL INFORMATION: Indicate your response by checking the appropriate "YES" or "NO" box.  Unless otherwise indicated, explain all "YES" answers starting on page 12.		
A.	Will you accept an assignment any place in Pima County, to include Ajo, Arizona?  Some positions require relocation within Pima County.  If "NO," explain in detail starting on page 12.	☐ YES	□NO
В.	Have you, or any member of your or your spouse's immediate family, ever been convicted, imprisoned, or incarcerated in any correctional facility, prison, or jail?	YES	□NO
C.	Are you, or is any member of your or your spouse's immediate family, currently on pre-trial release, probation, parole, or been pardoned? Previously?	YES	□NO
D.	Do you now have, or anytime in the past had, a personal relationship with any person who is on probation, parole, released on pre-trial status, pre-trial release, convicted of a felony, imprisoned, or pardoned?	YES	□NO
E.	Are you currently delinquent or failing to financially support all children born to you, step-children, and/or adopted by you?	YES	□NO
F.	Have you ever been sued for any reason?	☐ YES	□NO
G.	Have you ever filed for bankruptcy? If "YES," the date filed:	☐ YES	□NO
Н.	Have you ever had any of your property repossessed?	YES	□NO
I.	Have you ever had a garnishment or wage assignment placed against you?	YES	□NO
J.	Are you delinquent on taxes (State and/or Federal)?	YES	□NO
K.	Are you now in arrears on any financial obligation, to include child support, taxes, credit cards, loans, etc.?	☐ YES	□NO
	If "YES," how far? (DAYS)		
L.	Were you ever dismissed from a job or asked to resign in lieu of termination?	YES	□NO
M.	Do your total monthly expenses exceed your total monthly income?	YES	□NO
N.	Do you object to wearing a uniform?	☐ YES	□NO
Ο.	Do you object to working shifts – day, evening, and night?	☐ YES	□NO
P.	Do you object to working rotating shifts?	YES	□NO
Q.	Do you object to working weekends and holidays?	☐ YES	□NO
R.	Were you ever expelled or suspended from any school?	☐ YES	□NO

19.	GENERAL INFORMATION: Indicate your response by checking the appropriate "YES" or "NO" box.  Unless otherwise indicated, explain all "YES" answers starting on page 12.		
A.	Have you ever stolen money from an employer?	☐ YES	□NO
B.	Have you ever been suspended or demoted by any previous employer?	☐ YES	□NO
C.	Have you ever stolen anything worth \$5.00 or more?	☐ YES	□NO
D.	Have you ever shoplifted anything worth \$5.00 or more from a store?	☐ YES	□NO
E.	Have you ever purchased stolen property?	☐ YES	□NO
F.	Have you ever falsified an insurance claim?	☐ YES	□NO
G.	Have you ever been a member of any organization that had as its goal to overthrow the government or any government program?	YES	□NO
Н.	Have you ever had a warrant issued for your arrest?	☐ YES	□NO
l.	Have you ever been questioned or detained reference any criminal activity to include but not limited to domestic violence, felony offenses, misdemeanor offenses, and juvenile offenses?	YES	□NO
J.	Are you currently or have you ever been a member or affiliated with any gang(s)?	YES	□NO
K.	Have you ever been a suspect of a crime?	☐ YES	□NO
L.	Have you ever been charged with a crime?	☐ YES	□NO
M.	Have you ever been convicted of a crime? (Misdemeanor or Felony)	☐ YES	□NO
N.	Have you ever petitioned any court to seal or expunge a criminal or juvenile record?	☐ YES	□NO
Ο.	Have you ever been fingerprinted for any reason?	☐ YES	□NO
P.	Have you engaged in or been accused of sexual abuse in an institutional setting or in the community?	☐ YES	□NO
Q.	In the past five (5) years, have you instigated any fights?	☐ YES	□NO
R.	Have you ever caused serious physical injury to any person?	☐ YES	□NO
S.	Have you ever struck anyone with whom you were living?	☐ YES	□NO
T.	Have you ever committed an act of domestic violence? (See definition of Domestic Violence below.)	YES	□NO

#### **Definition of Domestic Violence:**

Domestic violence means any act which includes: endangerment, threatening or intimidating, aggravated assault, assault, custodial interference, interfering with judicial proceedings, unlawful imprisonment/kidnapping, trespassing, criminal damage, disorderly conduct, harassment or harassment by telephone, aggravated harassment, stalking, aggravated domestic violence, child/vulnerable adult abuse and surreptitious videotaping or any act which is a dangerous crime against children, and if the relationship between the victim and the defendant is one of the following: spouse, former spouse, parent, child including step-child, grandparent, grandchild including step-grandchild, brother, sister, parent or parent-in-law, child-in-law, brother or sister-in-law, or if the victim and defendant are persons having resided in the same household (roommates), if the victim and defendant have a child in common, or if the victim or the defendant is pregnant by the other party, or if the relationship was previously romantic or was a sexual relationship.

20. CERTIFICATION:	
I hereby certify under penalty of law that the entries on this statement at to the best of my knowledge and belief. These entries are made in go form constitutes a violation of the law and is cause to deny or terminate	ood faith. I understand that a false or misleading statement on this
SIGNATURE OF APPLICANT:	DATE:
CERTIFICATION AND REL	EASE FROM LIABILITY
The term "background investigation," as used in this document, refers County Sheriff's Department, in its sole discretion, may deem neces employment with the Department.	
I hereby certify that all statements made in this questionnaire are true will subject me to disqualification or dismissal, <b>REGARDLESS</b> of when	
I hereby release from liability and promise to hold harmless under any Department or any of its officers, agents, or employees for any statement	
I hereby release from liability and promise to hold harmless under any a of the Pima County Sheriff's Department who may conduct my backgro	
TYPE NAME IN FULL:	
SIGNATURE IN FULL:	DATE:

CONTINUATION SHEET  Please indicate the applicable question number and letter for each entry made on this page.  Explain in detail all answers from Questions 15, 16, 17, 18, and 19 if your response requires an explanation.			

CONTINUATION SHEET
Please indicate the applicable <b>question number and letter</b> for each entry made on this page.
Explain in detail all answers from Questions 15, 16, 17, 18, and 19 if your response requires an explanation.
Explain in detail all anowers from Questions 16, 16, 17, 16, and 16 if your response requires an explanation.



## PIMA COUNTY SHERIFF'S DEPARTMENT

Chris Nanos, Sheriff

1750 East Benson Highway, Tucson, Arizona 85714-1758

Phone: (520) 351-4600 • Fax: (520) 351-4622 • www.pimasheriff.org

### **AUTHORIZATION**

l,	, an applicant fo	or the position of
	with the Pima County Sherif	•
do hereby authorize the release of information	concerning my employment, medica	al, financial, and
adult and juvenile criminal history as it relates to	o my application for employment.	
I hereby release from liability and promise to h	old harmless, under any and all pos	ssible causes of
legal action, and all persons or entities who sha	all furnish any information or opinions	s to the officers,
agents, or employees of the Department who co	onduct my background investigation	
I understand the results of my background investigation	estigation are confidential and not a	available for my
examination or release to any authority, exc	ept to authorized Department em	ployees and, if
applicable, Arizona POST staff to ensure compl		
Printed Name of Applicant	Signature of Applicant	Date
Subscribed and sworn to before me this	day of	_ , 20
My commission expires:		
Notary Public:	Seal:	



## **PIMA COUNTY SHERIFF'S DEPARTMENT**

Chris Nanos, Sheriff

1750 East Benson Highway, Tucson, Arizona 85714-1758

Phone: (520) 351-4600 • Fax: (520) 351-4622 • www.pimasheriff.org

#### **REQUEST FOR MILITARY RECORDS**

l,	, applicant for	
authorize the custodian of my military records to release to the Pima County Sheriff's Department		
any and all information from my military personnel records. Also furnish an undeleted copy of DD		
Form 214, Member 4 – Certificate of Release of Discharge from Active Duty – and any drug and		
alcohol information.		
We sincerely appreciate your cooperation in fulfilling this request. If we can be of similar service to		
you, please contact us.		
	Sincerely,	
	CHRIS NANOS	
	Sheriff of Pima County	
	By:	
Loomand with the	Гиот	
	From: To:	
Serial Number:		
Serial Number: Social Security Number:	Date of Birth:	
Serial Number:	Date of Birth:	
Serial Number:  Social Security Number:  Place of Birth:  City:	Date of Birth:	
Serial Number:  Social Security Number:  Place of Birth:  City:  I ask that any and all requested information	Date of Birth: State:	
Serial Number:  Social Security Number:  Place of Birth:  City:  I ask that any and all requested information  Signa	Date of Birth: State:  n be furnished to the Pima County Sheriff's Department ture of Applicant  Date	
Serial Number:  Social Security Number:  Place of Birth:  City:  I ask that any and all requested information  Signa	Date of Birth: State: n be furnished to the Pima County Sheriff's Department ture of Applicant day of, 20, 20	



## PIMA COUNTY EQUAL EMPLOYMENT OPPORTUNITY (EEO) CONFIDENTIAL INFORMATION SELF-IDENTIFICATION SHEET

Employee Name:	Department: Sheriff EIN:	
(Print Name)		
Sex Identification: 1. Male 2. Fer	nale	
Race / Ethnicity Identification: Please select one of the following categories:		
Hispanic or Latino – A person of Mexican, Puerto Rican, Cub regardless of race.	an, Central or South American or Spanish culture or origin,	
White (not of Hispanic Origin) – A person having origins in any of the original peoples of Europe, Middle East, or North Africa.		
Black or African American (not of Hispanic Origin) – A person having origins in any of the Black racial groups of Africa.		
Native Hawaiian or Other Pacific Islander ( <u>not of Hispanic Origin</u> ) – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.		
	ny of the original peoples of the Far East, Southeast Asia, or the na, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands,	
American Indian or Alaska Native ( <u>not of Hispanic Origin</u> ) – A South America (including Central America), and who maintain	A person having origins in any of the original peoples of North and ns tribal affiliation or community attachment.	
Two (2) or More Races (not of Hispanic Origin) – All persons	who identify with more than one (1) of the above five (5) races.	
<u>Handicapped (Disabled) Individual:</u> A person who (a) has a physical or mental impairment which substa such impairment; or, (c) is regarded as having such an impairment.	ntially limits one (1) or more major life activities; (b) has a record of	
1. Yes 2. No		
<u>Veteran Status:</u> Served for 180 consecutive calendar days and received other than c	lishonorable discharge. Please check one.	
0; Not a Veteran 1; Veteran, Vietnam	Era	
3; Disabled Veteran, Non-Vietnam	4; Veteran, Non-Vietnam	
Date of military discharge:		
Recipient of the Armed Forces Expeditionary Medal: As part of the annual VETS-100 Reporting, the Federal government we report on any veterans who are working for us who have receive		
☐ No, I am not a recipient of the Armed Forces Expeditionary N	/ledal	
Yes, I am a recipient of the Armed Forces Expeditionary Med	dal. The award date was:	
Please self identify any other awards received if you are a veteran was service during a war or in a campaign or expedition for which campa U.S. Department of Defense.		
Employee Signature Date	Title	

This information will be kept confidential and will be used for statistical purposes only. This data will help ensure that Pima County is in compliance with Federal Affirmative Action mandates and reporting requirements. Information from this form may be transferred to other official documents. Your failure to complete this form may result in Pima County inaccurately reporting your ethnicity.

PCSD (Rev. 09/2010) Human Resources – 08/10/2010