



### ***Sheriff's Citizen Review Committee:***

On January 1, 2020, Pima County Sheriff Mark D. Napier announced the implementation of the Sheriff's Citizen Advisory Committee (SCAC). SCAC members were selected by the Sheriff from throughout Pima County. The SCAC meets on a monthly basis to discuss department practices and collectively engage in improving transparency and trust. On July 1, 2020, Sheriff Napier implemented the ACT Plan.

The ACT Plan encompasses the Department's approach to localized law enforcement reform and is based on three pillars of reform. Those three pillars are *Accountability, Community Engagement, and Transparency*. The SCAC will be expanded to allow for the creation of several subcommittees to support the ACT plan. The overall SCAC will continue to have the responsibility of actively engaging PCSD command staff in review of policy and practice regarding department operations. Two subcommittees, the Citizen Review Panel and the Use of Force Review Subcommittee, will be established to focus on specific aspects of law enforcement functions.

### ***Citizen Review Panel:***

A key aspect of Accountability is the creation of a Citizen Review Panel. The Citizen Review Panel will serve as a subcommittee of the SCAC and be comprised of six community members. The Citizen Review Panel (CRP) will actively participate in Executive Review briefings conducted by the Office of Professional Standards (OPS) Division. OPS conducts all traditional internal affairs investigations into complaints of employee misconduct for potential administrative action. The OPS Executive Review briefings will occur on a monthly basis where all internal investigations concluded for the previous month will be presented to the command staff and the Citizen Review Panel members. The purpose of the OPS Executive Review briefings is to present the facts of the individual cases, including any audio or video evidence available, and OPS history of the affected employees. The command staff members and the Citizen Review Panel members will render a recommendation regarding a finding on each case. The decision on the finding at the OPS Executive Review is made by the employee's Bureau Chief. Final disposition and any associated action is determined by the Sheriff. Possible findings include:

- *Sustained*-The acts alleged did occur and were not justified
- *Sustained In Part* – Part of the alleged acts did occur and were not justified
- *Not Sustained* – There was insufficient evidence to clearly prove or disprove the allegations
- *Exonerated* – The acts alleged did occur and were justified, lawful, and proper
- *Unfounded* – The acts alleged did not occur and there is no basis for the complaint
- *Other* – May include, but not limited to, misconduct not based on the original complaint

The Citizen Review Panel will also participate in other formal review boards as non-voting members. Formal review boards include:

- Traffic Review Boards
- Officer Involved Shooting (OIS) Review Boards
- In-Custody Death Review Boards
- Other Review Boards convened at the discretion of the Sheriff

The Citizens Review Panel will also review all OPS Executive Review Closure Summaries where disciplinary action is recommended and will have a role in making an independent recommendation for

action accompanied by their justification for that recommendation. This is the same degree of engagement for which each level of the employee's chain of command has responsibility. The Citizen Review Panel will participate in the review of documents pertaining to any review board's findings and recommendations to the Sheriff, and have an opportunity to author an independent opinion and recommendation, separate from the voting members of the respective board.

### ***Use of Force Subcommittee:***

The SCAC Use of Force Subcommittee will consist of six SCAC members who will participate as active members in the Pima County Sheriff's Department's formally organized Use of Force Committee as outlined in PCSD Rules and Regulations Chapter 3.II.D.7.

The Use of Force Committee meets quarterly, or as needed, per Rules and Regulations to review use of force data, analyze trends, review sample use of force reports, and make recommendations regarding training, tracking and policy issues. PCSD Rules and Regulations outlines the makeup of the committee regarding department members. As part of the quarterly meetings, the Use of Force Subcommittee will have access to all completed use of force summaries. These summaries, by default, would have been deemed reasonable and appropriate uses of force by the member's chain of command. The committee will review a sampling of these summaries and make recommendations regarding process, training, and reporting.

### ***SCAC Member Selection:***

With the addition of the Citizen Review Panel and the Use of Force Subcommittee, the Sheriff has opened up the committee for additional applications. A digital application is available on the department's website <https://www.pimasheriff.org/public-information/sheriffs-citizens-advisory-committee>. Interested Pima County residents can complete an application and submit. Sheriff Napier will review all applications and make final selections. There is a time commitment involved in membership. The general SCAC will meet monthly and the Citizen Review Panel will also participate in OPS Executive Review briefings at a different monthly meeting. Both of these meetings will be held in the early evening to allow for greater citizen participation. The Use of Force Subcommittee will meet quarterly. This is to ensure a functionally viable sized group that can effectively participate in the various discussions and work groups.

As existing members are no longer able to participate, openings in the SCAC will be advertised on our website and social media platforms. We realize that joining the SCAC is a significant investment of time and energy. Participation in the SCAC and collaboration in shaping local law enforcement reform efforts is meaningful and important to our department and our community.